

**Record note of review meeting held on 17-10-2017 at 10 am in the conference
hall of CCMT of TSCU, A.D. Nagar, Agartala**

List of participant is attached at Annexure-I.

Hon'ble Minister, Cooperation, Govt. of Tripura chaired the meeting. Secretary, Cooperation, Govt. of Tripura was present in the meeting.

The Registrar of Cooperative Societies, Govt. of Tripura initiated discussion with reference to the minutes of the last Review meeting dated 08-09-2017. Performance of all DRCS/ARCS and CEOs/EOs of the Apex Cooperatives, including TTAADC was reviewed and it is observed that decision taken in the last meeting held on 8-9-2017 was not get complied by the DRCS/ARCS in most cases. However, followings are the decisions taken afresh for immediate action:

I. Achievement of Audit, AGM, Election, Annual Return & Inspection:

a) Apex level Cooperative Societies have to take special effort to complete their pending unit of audit including current year. Apex Fishery Cooperative Society Ltd. is still legging behind with 3 (three) units of audit including current year.

[Action: - BO, Audit]

b) The achievement and progress of audit of all Cooperative Societies including arrear audit have been reviewed and finally, it is observed that the performance of the Districts are not satisfactory except Gomati District. However the DRCS concerned are further directed to take immediate step to complete and release of the pending audit of LAMPS, PACS & PMCS by December, 2017 without fail.

[Action: - All DRCS, ARCS]

c) The audit reports of National PACS for the year 2015-16 & 2016-17 should be released by the DRCS, North Tripura positively by this month, failing which the matter will be viewed seriously.

[Action: - DRCS, North Tripura]

d) All DRCS/ARCS are advised to communicate with the District and Sub- division level offices of various line Departments for expediting audit of other Cooperative Societies.

[Action: - All DRCS, ARCS]

e) It has been reported by the DRCS Dhalai that, election as well as audit of 5 (five) Tea-garden Cooperative Societies under Dhalai District are still pending due to non-cooperation from the Administrator concerned. It has has been decided that the Director, Industry & Commerce Department would be appraised about the facts by the Department.

[Action: - DRCS, Head of Office]

f) The issue concerning up-gradation of Member Registers and enrollment of women members in the respective LAMPS, PACS & PMCS have been discussed. All the DRCS /ARCS have further been advised to improve the District wise position of the above stated issues.

[Action: - All DRCS/ARCS]

g) ARCS, Sonamura and ARCS, Ambassa are not submitting any Inspection report to this office since long. All the defaulting officers are directed to submit their pending inspection reports immediately; otherwise their tour diaries will not be approved.

[Action: - DRCS, Shepahijal & Dhalai]

h) Life Insurance coverage of at least 100 members of each cooperative Society (LAMPS/PACS) per month under 'Pradhan Mantri Suraksha Bima Yojana' is to be complied by all DRCS/ARCS. The premium rate of Rs 12/- per annum per member with an accidental risk coverage of Rs. 2 lakh may be auto - debited from the Bank account (SB) of the insured person maintainable with TSCB Branches. Therefore it is to be ensured that every member should have at least one Savings Bank A/C. It appears that DRCS/ARCS are not sincere enough regarding this issue and follow-up action.

[Action: - All DRCS & ARCS, TSCB]

i) Concerned ARCS/DRCS should send details status of cash-lying position including Government employees by 30th October, 2017 to the Head office. Recovery activities to be expedited by the concerned DRCS /ARCS.

[Action: - Concerned DRCS/ARCS]

j) Work on uploading of Statistical data of NGOs in the website is to be done immediately by the NGO cell as well as IT cell. Besides, offline database is also to be continued.

[Action: - BO (I T), NGO Cell]

k) DRCS, Head of Office is advised to take the required attempt to get settlement of the outstanding dues of 10 (ten) LAMPS & PACS through OTS with Tripura Gramin Bank urgently.

[Action: -DRCS, Head of Office]

2. I. Status and performance of T.C.A.R.D.B. Ltd: In reference to the decision of the last review meeting the GM, TCARDB is further requested to put his best effort for recovery of the outstanding loan with special look on the NPA. He is also suggested to continue with the lending activities at the maximum extend within the affordable limit of the Bank. Care should be taken for in-time repayment of NABARD dues.

[Action: - GM, TCARDB]

2. II. Status and performance of T.S.C.B Ltd.

a) The plan and programme of TSCB on JLG lending has been briefed by the MD, TSCB. 553 numbers of JLG Group formed this year and cumulative figure stands 1244 nos. having 5611 beneficiary. Total outstanding stands Rs.8.13 lakhs. The MD, TSCB is requested to issue necessary instruction to all the Bank Branches for dispose off the JLG loan applications of the Societies expeditiously. MD, TSCB is requested to inquire the alleged fact that the Branch Manager of TSCB, Kamalpur Branch has been avoiding the members of the khuchainala PACS for opening of there accounts with the Bank Branch. MD TSCB is requested to be present or nominate any TSCB officials in the DLCC meeting of 3(three) District which are under schedule during this month.

[Action: - MD/GM, TSCB]

b) It has to be ensured that immediately after formation of Joint Liability groups (JLG), the BODs of the Societies in consultation with TSCB Branch concerned should complete disbursement of the loan to the group members and side by side, to take care of for recovery of the installments of loan from the group members.

[Action: - MD/GM, TSCB, All ARCS & DRCS]

c) Sensitization programme on the enrolment of women membership and JLG lending needs to be organized in a regular interval on need basis by the DRCS/ARCS in consultation with TSCB and society concern for expediting the on going process. The MD/ GM, TSCB may try to remain present in the said programme.

[Action: - MD/GM, TSCB, all ARCS & DRCS]

2. III. **Status and performance of ACUB Ltd:** GM, ACUB have to take initiative for recovery of the NPA to strengthen the financial position of the Bank. He is also advised to find out the fraud loanee members & to initiate action against them. GM is also suggested to maximise his effort for recovery of loan with special focus on NPA. Fresh generation of NPA may not be occurred.

[Action: GM, ACUB]

2. IV. **Status and performance of T-MARKFED Ltd:** Managing Director, Tripura MARKFED should be more vigilant in respect of demand and supply of Generic Medicine, stock position and date of expiry etc. MD was also instructed in the last meeting for taking initiative for early settlement of the old stock of expired medicines with BPPI to avoid financial losses of the MARKFED. Action taken report in this regard may be sent to this office immediately.

[Action: MD, MARKFED]

2. V. **Status and performance of TSCCF Ltd.:** The performance of TSCCF is not satisfactory at all. CEO, TSCCF is found to be in the habit of absenting the meeting since long. This is not desirable.

[Action: CEO, TSCCF, DRCS (H/O)]

2. VI. **Status and performance of TSCU:** The performance of the TSCU is very poor. The Executive Officer should take step to fulfill the training target of this year. He is also directed to be sincere enough for dealing with all the pre-requisites of the observance of co-operative week -2017.

[Action: - E.O. TSCU]

3. **Submission of pending Utilization certificate:** All DRCS/ ARCS were directed in the last meeting for sending pending Utilization Certificates of the Societies for the previous years together with the same for the year 2016-17 immediately. List of pending UCs (year wise) of the Societies are to be furnished to this office within 10(ten) days in respect of NCDC loan by all ARCS/DRCS.

[Action: - All DRCS/ ARCS]

4. ICDP Project:

1) Reviewing the performance of the GM, ICDP of 3(three) districts, it is found that the implementation works at there level are not encouraging and praise worthy. All the GMs, ICDP are directed to streamline their performance for speedy execution of the project work. The DLCC meetings under ICDP in 3 (three) Districts are scheduled to be held during this month.

[Action: GM, ICDP]

II) The recovery of ICDP in Gomati and South Tripura District is very good. DRCS are advised to look in to the matter of recovery of ICDP /NCDC loan and to deposit the same in the govt. accounts by the concerned Societies in a regular basis.

[Action: All DRCS/ARCS]

III) Utilization Certificate of the funds received so far by the concerned GM, ICDP under 3(three) Districts has to be sent to the Directorate in every month.

[Action: GM, ICDP]

The meeting concluded with thanks to the chair.

(P. Debbarna, IAS)

Registrar of Cooperative Societies Tripura,
Government of Tripura

GOVERNMENT OF TRIPURA
OFFICE OF THE REGISTRAR OF COOPERATIVE SOCIETIES
PALACE COMPOUND, AGARTALA

NO.F.5-2/GL/RCS/2016/16314-63

Dated, Agartala, the 01/11/2017.

Copy forwarded to:-

1. The P.A to the Hon'ble Minister for Cooperation, Fishery & FS, Tripura for kind Information to the Hon'ble Minister.
2. The P.A. to the Secretary to the Government of Tripura, Department of Cooperation for kind information to the Secretary.
3. The P.S to the Registrar of Cooperative Societies, Tripura for Information.
4. The Additional Registrar of Cooperative Societies, Government of Tripura.
5. The DRCS, (Head of Office), O/O the RCS, for information and necessary action.
6. The DRCS, West Tripura/ Khowai / Sepahijala / Gomati / South Tripura/ Dhalai /Unakoti /North Tripura District for information and necessary action.
7. The ARCS, Sadar/ Bishalgarh/ Sonamura/ Teliamura/ Amarpur/ Belonia/ Santirbazar /Sabroom /Kamalpur/ Ambassa/ Gandacherra / L.T.Velly / Kanchanpur Sub Division.
8. The Principal Officer (Coop), TTAADC, Khumulwng for necessary action.
9. The M.D.,TSCB Ltd./ G.M, TCARDB Ltd./ G.M, ACUB Ltd./ M.D, Tripura MARKFED Ltd./ C.E.O., TSCCF Ltd. / E.O, TSCU for information and necessary action.
10. General Manager, ICDP Project, Dhalai/North Tripura/Unakoti for information.
- ✓ 11. All Branch Officer, Establishment/ Planning/ Statistical/ Audit/ Accounts/ Registration/ Liquidation/ Law/IT/ Banking/Marketing & Consumers Section, office of the RCS.
12. The Editor, Samabaya Samachar for information.

(P. Debbarna, IAS)

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